**Job Advert for Data Assistant-Kosiroi HC III-Moroto District**

African Network for the Care of Children Affected by HIV/AIDS (ANECCA) was awarded the USAID Local Partner Health Services-Karamoja (LPHS-Karamoja) project Cooperative Agreement No. 72061722CA00001 (October 2021 – September 2026) to implement a comprehensive TB/HIV activity in Abim, Kaabong, Karenga, Kotido and Moroto districts, Karamoja region.

As part of the process of achieving its project goals and objectives, ANECCA is desirous of recruiting a competent and experienced professional for the position of Data Assistant based at Kosiroi HCIII while supporting other nearby heath facility sites to implement M & E L management systems and guidelines for measuring and tracking district programmes/projects performance routinely at facility in line with the M & E L directorate mission. Applicants should have experience and expertise in the following;

- Iimplementation of strong Health management data quality maintenance systems.
- Promoting quality data standards at all points of Health management service delivery
- Generation and submission of accurate, timely, valid data to inform on quality improvement and reporting for efficient & effective Health management service delivery.
- Compile weekly, monthly, and quarterly facility HMIS and PEPFAR reports to support efficient & effective Health management service delivery.
- Perform data entry to Uganda EMR, DHIS-2, CQI dashboard, Support HMIS register updates and LPHS-Karamoja Information Management system.
- Analyse and present performance data for key program indicators to inform decision making at facility level and participate in data cleaning and DQA activities

**Education Qualifications& Trainings**
- Bachelor's degree in Project planning and management, Development studies, Statistics, Quantitative Economics, Computer Science, Information Technology.
- A post graduate diploma in Monitoring and Evaluation will be an added advantage.
- A high level of computer literacy is required, especially, but not limited to Ms-Word, Excel, MS Access, Internet & web technology, as the incumbent will be involved in data entry into database systems
- Training in information technology, database and records management is an added advantage

**Experience & other skills**
- At least 2 years of progressive professional experience working in data management related projects, and working with rural communities in a reputable organisation preferably an NGO.
- Good numeracy skills. Attention to detail and enjoy alphanumeric data entry.
- Practical experience in working with government of Uganda health information systems (like Open MRS/Uganda EMR, DHIS2, and mTrack) at health facility and district
- Experience in handling, collecting, coding, and managing numerical data
- Hands-on knowledge and skills in data entry preferably in an HIV/AIDS, or a research-oriented organization
- Excellent data analysis skills (competency in the use of Statistical applications such as SPSS, STATA, or Epi-Info is an added advantage)
- Willingness to work and travel in rural settings of North-Eastern Uganda
- Good report writing skills, verbal communication interpersonal skills and Result oriented,

If you believe you have the above credentials, send your application, Curriculum Vitae & academic credentials to applications@anecca.org Cc: lphsanecca@gmail.com before close of business Friday 16th - September 2022.