



Job Advert

African Network for the Care of Children Affected by HIV/AIDS (ANECCA) is would like to recruit competent and experienced professionals to work in Karamoja Region for the following positions as outlined below;

Job Title: Medical Logistic& Supply Chain Specialist (1): Ref No.3-SCA

Reports to: Director Technical Services

Duty Station: Designated duty station in Karamoja

Job Role: Review and monitor the implementation of systems and guidelines for providing medical logistics and supply chain services in line with ANECCA-Uganda medical logistics and supply chain, NMS and MoH guidelines.

Key Duties & Responsibilities:

1. Develop and implement quarterly regional activity work plan, procurement plan, and budget for medical logistics activities and as well provide technical support in the functionality of district procurement committees in the region in line with ANECCA-Uganda Medical logistics objectives and MoH related guidelines
2. Maintain an updated hard copy records and electronic data bases for tracking of all 'inventory and supplies' received & stored at regional office and issued to ANECCA supported HF's as monitor the update of inventory records and data bases per district in region in line with the ANECCA-Uganda pharmacy Operating Procedures.
3. Conduct periodic needs assessment and build capacity of Health workers in Health Facilities and at District involved in handling procurements, storage and use of health commodities through training, mentorships and support supervision in line with ANECCA Uganda and MoH pharmaceutical SOPs
4. Monitor the forecasting and ordering process for each supported Health Facilities in alignment to the national supply chain (NMS) for health commodities and distribute buffer supplies as per the facility requests in case an emergency and NMS supply chain delay in line with ANECCA Uganda and MoH pharmaceutical SOPs
5. Perform stock spot checks in selected supported Health Facilities and facilitate both internal and external audits and provide all the necessary information for the effective audit as well as follow up on the audit recommendations in line with ANECCA-Uganda, & MoH Pharmacy SOPs.
6. Monitor the implementation of pharmacovigilance programs in supported Health Facilities and support Health Workers to identify, manage and report adverse drug reactions to National Drug Authority (NDA) for each district in line with ANECCA Uganda and MoH pharmaceutical SOPs
7. Review and monitor the implementation of periodic performance targets for buffer stock management and medical logistics supply chain then write and submit periodic reports to key stakeholders in line with ANECCA-Uganda pharmacy Operating Procedure
8. Develop and maintain partnerships with key stakeholders, and advocate for coordinated and harmonized interventions in handling medical logistics & buffer stock management ANECCA-Uganda Medical logistics objectives and MoH related guidelines
9. Carry out operational research on the areas of supply chain and logistics to guide and provide lessons to improve performance then document best work practices in HF's and promote knowledge sharing through CMEs on areas of health commodities new developments and changes in line with ANECCA-Uganda research guidelines and Pharmacy SOPs.
10. Write and submit weekly, monthly and quarterly reports in line with USAID LPHS ANECCA, MoH and donor reporting guidelines

Required Education Training, Experience, other relevant skills& personality attributes

- A master's degree in SCM, Business Management or related field.
- Preferably a member of the Chartered Institute of Purchasing and Supply or recognized supply chain professional body and/or Post Graduate diploma in SCM
- At least five years' experience working in supply chain. Public sector supply chain experience will be an added advantage.
- Knowledge and familiarity with public procurement guidelines and procedures



- Proficiency in Computer skills and familiarity with standard office computer applications
- Familiarity and experience working with MOH structures and personnel and good knowledge of laboratory related health systems strengthening is highly desired.
- Demonstrated level of Integrity, Emotional control, Confidentiality and Openness, Team player, ability to work under minimum supervision.
- Experience and ability to work in hard to reach areas like Karamoja Region
- Good report writing skills, research skills analytical skills, networking skills, ability to respond to tight deadlines.

Interested applicants are encouraged to visit our website: <https://www.anecca.org> for more details to send their applications letters, curriculum vitae & certified academic credentials indicating the job title & reference no to applications@anecca.org Cc: aneccaapplications@gmail.com before close of business 1st September 2023. *Applicants from Karamoja region are encouraged to apply.*